

**EAST WINDSOR HOUSING AUTHORITY SPECIAL MEETING  
FEBRUARY 9, 2016 MINUTES**

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**1. CALL TO ORDER AND ATTENDANCE**

The meeting was called to order at 7:00 p.m. by Chairman Burnham, Commissioners Calsetta, and LeBorious, were present along with Executive Director Linda Collins. Commissioner Chamenko entered at 7:24pm. Commissioner DeSousa was absent.

**2. PUBLIC COMMENT – None**

**3. POLICIES AND PROCEDURE**

**A. Personnel Policy**

The commissioners reviewed the Personnel Policy. Several suggestions for change were made. Motion made by Commissioner LeBorious, 2<sup>nd</sup> by Commissioner Chamenko to change Paragraph 17. Sick Leave, to remove section g effective February 9, 2016. All in favor, motion passed.

Motion made by Commissioner LeBorious, 2<sup>nd</sup> by Commissioner Chamenko to change Paragraph 20. Health & Insurance effective July 1, 2016. All in favor, motion passed.

**4. Executive Session**

**A. Executive Director's Evaluation**

Motion to go into Executive Session at 8:32pm to include Executive Director Collins duly made and approved. Motion to come out of Executive Session at 8:50pm duly made and approved.

No decisions were made in Executive Session

**ADJOURNMENT**

Motion to adjourn at 8:51pm duly made and approved.

Respectfully submitted,

Marisa Prior  
Recording Secretary